

NOTICE OF VACANCY

AUGUSTA, GEORGIA is presently in the process of recruiting for the position described below. Applications will be given and taken at the HUMAN RESOURCES DEPARTMENT ON:

**Monday – Friday
9:00 A.M – 4:00 P.M**

After the recruiting period is expired, the applications will be referred to the respective department.

JOB TITLE:	Foreman
DEPARTMENT:	Utilities
SALARY:	\$25,103.00 Annually
BEGINNING DATE:	October 12, 2004
CLOSING DATE:	open until filled

MINIMUM QUALIFICATIONS:

High school diploma, trade school, or equivalent level of education is required. Five or more years in a similar position or sufficient experience to perform the principal duties and responsibilities of the position. Possess or have ability to obtain a valid state operator/driver's license for the type vehicle or equipment operated. Possess or have ability to obtain a Class III Certification in water distribution through Georgia State Board of Examiners within eighteen (18) months of employment.

MAJOR DUTIES:

Train, supervise, evaluate, counsel, and serve as a resource to subordinate employees. Make water and sewer taps, lay pipe, treats sewer lines, and clear water and sewer rights-of-way. Read and interpret blueprints. Locate water and sewer lines and leaks, and turn off water mains. Operate a backhoe, roller, trencher, and other equipment. Respond to customer complaints and answer emergency service calls. Flag traffic around work areas.

**ROOM 601, MUNICIPAL BUILDING
AUGUSTA, GA 30911
(706) 821-2306**

We are an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age national origin, or disability.